

EASTON PARISH COUNCIL

Thursday 7th July 2022

All members of Easton Parish Council are summoned to attend the Parish Council meeting at 8.00pm in St Peters Church, Easton

Members present: Michael Baker, chair, Mrs Pamela Bell, Richard Burton and Stephen Thomason.

500 **Apologies** for absence Mr Baker advised Mr Wood would not be present

501 **Declaration** of Acceptance of Office – Mrs Pamela Bell signed her Declaration of Acceptance of Office and witnessed by the clerk

502 **Declaration** of personal or financial interest
to receive members' declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda item. Mr Thomason declared he has submitted an invoice for payment for purchase of HM Queen Platinum Jubilee coins.

503 **Consideration** and approval of Minutes of meetings held

19/05/2022 Annual General Meeting.

The Minutes having been circulated prior to this meeting were read, proposed and seconded by Richard Burton and Steve Thomason as a true record, approved and signed by the chair

The Minutes of the meeting following the Annual General Meeting had also been circulated prior to the meeting and were read, proposed and seconded by Steve Thomason and Richard Burton as a true record and signed by the chair.

Matters arising

2022-23/490 village roads, overgrown hedges, verge obstructions
Still awaiting response from the Enforcement Officer

2022-23/490 A14 junction Thrapston – Brampton Hut
Having contacted the National Highways Route Manager for his report following 'his further discussions' he has advised no change will be made to the central reservation apart from resurfacing in due course.

2021-22/490 Stonely Road, parking and flooding
Mr Baker reported he considered the new drain on Mr Lumbers' site would be a great advantage to Stonely Road

2021-22/490 Footpaths, BOATS, traffic and maintenance
As requested, Peter Gaskin, Public Rights of Way Officer for Cambridgeshire, had contacted Mr Thomason and confirmed his previous comments. Mr Thomason agreed that closing the gate, as and when necessary, would have to be the preferred option. The clerk is to request a gate key and contact Grafham Parish Council to ask if the Grafham end gate could also be closed at the same time to try to preserve the surface.

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Spaldwick Parish Council had been contacted, as requested, to enquire whether any complaints of off-road vehicles travelling too fast along BOAT 70/11 between Easton and Spaldwick had been received. Their footpaths officer had replied there had been no problem.

2022-23/494 Newsletter competition

Mrs Thomason had run a caption competition and the £25 voucher had been awarded to Angie Smith.

2022-23/498 HM Queen Platinum Jubilee memento the clerk had researched coins available from the Royal Mint, but in the meantime Mr Baker had arranged with Mr Thomason and Mrs Bell to purchase a number of £0.50p pieces at £7.50 each for Mr Baker to give to eligible children according to a list he has and will detail for accounting records. Mr Thomason had submitted his invoice from the Royal Mint for £75 and Mrs Bell to provide an invoice for her costs.

504 2022-23/491 **Tree** planting & Wildlife

Mr Thomason reported he was watering the trees and hedging planted but due to the exceptionally hot and dry weather several had died and would have to be replaced.

The owl bird box researched by Mr Thomason had been purchased by the clerk. Various sites suggested the best agreed is at the end of trees by Crown Cottage.

505 2022-23/492 **Parking** area at Church

Mr Baker reported the contractor had visited the site and is to supply a quotation. As instructed the clerk had contacted the Woolley Wind Farm Fund but no application can be progressed without the quotation.

506 2022-23/493 **Insurance** renewal 01/06/2022

Quotations from Zurich Insurance and the current agents had eventually resulted after delays due mainly to the agents still working from home, in premiums offered after various amendments of Zurich Insurance £277.38 and Ansvar (via agents) £310.65. The agents had agreed interim cover held as delays due to their systems. It was agreed that the Ansvar Insurance policy be taken back dated to 01/06/2022. It was also agreed that comparative quotations be obtained prior to renewal in June 2023.

507 **Goosey Close** play area equipment inspection

On enquiry Wicksteed Leisure had advised the cost of the unaccompanied inspection had doubled to £120 + VAT. A comparative quotation had been obtained from Fenland Leisure, now Online Playgrounds Maintenance, at £110 + VAT or £270 + VAT for a three year contract. It was agreed to order the 3 year option.

Mrs Bell reported the edging board work had still not been completed. Mr Thomason offered to inspect and make safe as necessary.

508 **Accounts** year end 31/03/2022 & quarter to 30/06/2022

The Annual Governance & Accountability Report (AGAR) approved and signed at the Annual General Meeting had been submitted to the external auditors PKF Littlejohn LLP and published on the Parish Council website, together with the additional paperwork required by PKF Littlejohn for the intermediary review of

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the Parish Council being undertaken this year. The Notice of Public Rights has also been posted on the website and the village notice board.

Accounts - 30/06/2022

A copy of the current receipts and expenditure account had been circulated prior to the meeting, on presentation no queries being raised. The anticipated expenses as far as possible were listed for the year.

The balance at the bank does allow for some costs of the parking area at the Church and towards a speed sign for the SpeedWatch scheme. Dependant on these outlays further funding will be investigated being from the Woolley Hill WindFarm Community and Local Highways Initiative.

509	Accounts presented and approved for payment	
	Mrs J Thomason News competition prize	£25.00
	S Thomason Platinum Jubilee coins x 10	£75.00
	Easton PCC room hire 07/07/2022	£50.00
	A Beer expenses RSPB Owl box	£99.00
	Waste bins & bags	£66.65
	Postage & stationery	£2.86
	Business Services Insurance premium – 31/05/23	£168.51
		£310.65

510 **Correspondence**

Huntingdonshire District Council

Democratic Services/Monitoring Officer & Head of Legal Practice, 3C Legal Shared Services

Acknowledgement of receipt of Parish Council Code of Conduct

Electoral Services Team

Changes to electoral register

Communications Executive

Press Releases, news updates

Executive Leader & Executive Assistant to Joanne Lancaster, Managing Director

Parish Forum, 20th July 2022 at Burgess Hall, St Ives – forwarded to Parish Councillors

Elections and Democratic Services Manager & Deputy Monitoring Officer

Vacant seats and resignation procedures

Invoice for uncontested Parish Council Election

amount queried as not in line with £75 cost forecast with the Precept

Community Volunteers Co-ordinator

Poster on notice board for volunteers for maintenance and development of open spaces

Funding Project Manager

Applications for Community Infrastructure Levy grants open

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Neighbourhood Watch

Dave Hindmarsh – new Neighbourhood Watch Co-ordinator

Speedwatch

Forcewide Watch Coordination Officer/Partnerships & Prevention

Completion of warning letters, forwarded to Mrs Bell

Cambridgeshire County Council

Surface Treatment Manager & Network Management Officer

updates micro asphalt surface treatment and revised surface dressing schedule

Events Liaison Officer

Highways Events

HAF Programme Co-ordinator

Holiday schemes for children forwarded to newsletter and poster on notice board

Project Manager Vision Zero Partnership

Road safety day in Huntingdon 14/07/2022 poster on notice board

Traffic Management Centre

Incident reports

Transport Strategy Team

discreet stakeholder exercise to allow input from key stakeholders, public consultation to follow

Communications & Information Centre

Cambridgeshire Matters newsletters

National Highways

Route Manager Cambridgeshire

A14 junction – no change to road markings

Business Services Co-ordinator – Communications Team

Brampton Hut/Buckden/Wybston A1 closures north and south for 5 weeks

CAPALC & NALC

Newsletters, training courses

Think Communities

Newsletter

Greater Cambridge Partnership

Making Connections Consultation Report

Cambridgeshire & Peterborough combined authority

Mayor's Office

Public consultation local traffic

East Anglia Ambulance Service

Credit note to clear 2018 account

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Cambridgeshire Community Foundation

Community Development Officer

Woolley Hill Wind Farm procedures

511 **Matters** for next meeting

Mrs Bell reported great difficulty is contacting anyone at the County Council for information on permissions, installation and any cost of installation for an MVAS (Mobile Vehicle Activated Sign) if one is purchased, but had been referred to the Local Highways Initiative.

A request had been made to Mrs Bell for the bus stop area is enlarged and cars prohibited from parking along the verge. It was agreed this would be considered at a later meeting when funding possibilities are clearer

512 **Date** and time of next meeting arranged for 25th August 2022 at 8.00pm

Mike Bales 25th August 2022